

STAT

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SUBJECT: Modular Furniture Meeting - 12 June 1985

2 - Existing workstation reconfigurations could be expedited with the issue and/or substitution of one or two modular pieces of a uniform type from in-stock allocations, instead of purchasing entire workstations.

2 - All receipt could be coordinated, phased, and tracked. If necessary, a contract could be written with a local moving and storage firm to serve as a staging area.

3. In discussing objectives and problems, these additional points were raised:

25X1 - [] stated that only technical equipment and not furniture can be sole source authorized by the DA. He recommends that an RFP be issued detailing the technical construction features of furniture that would be satisfactory.

25X1 - [] suggested that a contractor such as DICON be assigned the task of collecting all the technical construction details for a product line proven to be satisfactory, i.e., Corry Jamestown.

25X1 - [] expressed her doubts as to the proposed GSA modular furniture program satisfying Agency needs in the areas of closed base, freestanding modular disks, and acoustic screens. The program, when and if it becomes effective, might offer acceptable chairs, stands, and storage cabinets; but the furniture will probably not be of the proper size and design to house equipment and safe needs. Furthermore, GSA is three years in the writing of RFP's for this program despite having many types of staff engineers writing specifications.

25X1 - [] stated that when the Computer Aided Design system is fully operational the current design problems of multiple sizes would be lessened.

25X1 - [] believes that an option to be explored is the rewriting of the regulations to fund and give sole authority for the uniform purchase of general office furniture to Building Services.

25X1 - [] expressed the immediate and possibly long-term need for a receiving facility to buffer the shock of trucks with enormous orders unexpectedly showing up and for storing orders waiting to be set up in renovation projects.

*centralize gudge
procurement action
for more*

~~C O N F I D E N T I A L~~

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25X1

- [] pointed out that a contract for moving and storage services is in operation for an SC2 requirement. The Building Services need could be satisfied with a similar contract.

4. All agreed that the 1987 opening of the new building would be greatly enhanced by having uniform furnishings and the least location-to-location movement of furniture. It is recommended that a general survey be conducted of all Agency components concerning their projected furniture needs or purchase plans during the next three years. Recognizing that CIA has unique furniture requirements, logistics establishment of a uniform furniture management approach would most likely provide significant economic savings in multiple areas.

25X1

[]
Interior Design Consultant

cc: All Attendees
DD/OL
C/HOME/OL
C/CMS/HOME/OL

~~C O N F I D E N T I A L~~

Letter Width 15"

2 File Drawers with casters

[illegible]

~~200~~

$\frac{1}{100}$

[illegible]

P97 - Almond
~~P91 - Black~~
P77 - Brown

Closed Superstructures with locks, Corry Jamestown**Standard height for desk use**

| | | | |
|--------------------------------------|------------|----------|------|
| 31H X 15 1/2D X 60W | FCO-6031LN | \$310.00 | * 50 |
| 31H X 15 1/2D X 62 5/8W | FCO-6231LN | 315.00 | * 50 |
| SPC31H X 15 1/2D X 72 60W | F64-0556L | 396.00 | * 50 |

Terminal height

| | | | |
|--------------------------------------|------------|--------|-------|
| 37H X 15 1/2D X 60W | FCO-6037LN | 335.00 | _____ |
| 37H X 15 1/2D X 62 5/8W | FCO-6237LN | 340.00 | _____ |
| SPC37H X 15 1/2D X 72 60W | F64-0557L | 420.00 | _____ |

Tackboard to fit lower part of superstructure**Fits 60" and 62 5/8" Superstructures**

| | | | |
|-------------------|----------|-------|-------|
| 11 3/4H X 57 1/4L | 222-0018 | 38.00 | * 100 |
| 17 3/4H X 57 1/4L | 222-0019 | 45.00 | _____ |

Fits 72 ~~60~~" Superstructures

| | | | |
|---------------|----------|-------|-------|
| 11 3/4H X 69L | 222-0058 | 45.00 | * 50 |
| 17 3/4H X 69L | 222-0059 | 50.00 | _____ |

Finish**Enamel:****P97 Almond****P91 Black****P77 Brown****Fabric for tackboards:****G54 Oatmeal****G56 Fruitwood** _____**G71 Cornsilk** _____**G73 Rose** _____**G75 Lt. Blue** _____**G77 Seafoam** _____**Tasklights**

| | | | | |
|---------|---------|----------|--------|-------|
| 16 Watt | 24 1/2" | 202-0224 | 60.00 | _____ |
| 21 Watt | 33 1/2" | 202-0233 | 80.00 | _____ |
| 26 Watt | 42 1/2" | 202-0242 | 107.00 | _____ |

Double Door Bookcase, Corry Jamestown

Desk height fit
27 3/4H X 18D X 30W

F2180

209.00

* 50

Keyboard height fit
24 3/4H X 18D X 30W

F2150

206.00

Center Drawer

20 1/4W X 18D

005-1740

37.00

Exact location must be specified at time of order

Finish

Enamel:

P97 - Almond

P91 - Black

P77 - Brown

Modular Workstations, Corry Jamestown**Freestanding tabledesks**

Desk height

| | | | | | | | | | | |
|-----|---------------|-----------------|--------------|---------------|-----------------|--------------|----------------|----------------------|----------------------|-------------------|
| | 29 | 1/4H | X | 36D | X | 72 | 5/8W | TO2472-9G | \$270.00 | |
| SPC | 29 | 1/4H | X | 31 | 1/4D | X | 72 | TO2372-9G | 270.00 | |
| | 29 | 1/4H | X | 31 | 1/4D | X | 62 | 5/8W | TO2362-9G | 206.63 |
| | 29 | 1/4H | X | 31 | 1/4D | X | 60W | TO2360-9G | 206.63 | |
| | 29 | 1/4H | X | 31 | 1/4D | X | 47 | 5/8W | TO2347-9G | 198.00 |
| | 29 | 1/4H | X | 25 | 1/4D | X | 77 | 5/8W | TO2277-9G | 212.00 |
| | 29 | 1/4H | X | 25 | 1/4D | X | 62 | 5/8W | TO2262-9G | 200.00 |
| | 29 | 1/4H | X | 25 | 1/4D | X | 60W | TO2260-9G | 200.00 | |
| | 29 | 1/4H | X | 25 | 1/4D | X | 47 | 5/8W | TO2247-9G | 180.00 |
| | 29 | 1/4H | X | 19 | 1/4D | X | 77 | 5/8W | TO2177-9G | 190.00 |
| | 29 | 1/4H | X | 19 | 1/4D | X | 62 | 5/8W | TO2162-9G | 175.00 |
| | 29 | 1/4H | X | 19 | 1/4D | X | 60W | TO2160-9G | 175.00 | |
| | 29 | 1/4H | X | 19 | 1/4D | X | 47 | 5/8W | TO2147-9G | 155.00 |

Keyboard height

| | | | | | | | | | |
|---------------|-----------------|--------------|---------------|-----------------|--------------|---------------|-----------------|----------------------|-------------------|
| 26 | 1/8H | X | 31 | 1/4D | X | 62 | 5/8W | TO2362-8G | 215.00 |
| 26 | 1/8H | X | 31 | 1/4D | X | 60W | TO2360-8G | 215.00 | |
| 26 | 1/8H | X | 31 | 1/4D | X | 47 | 5/8W | TO2347-8G | 190.00 |
| 26 | 1/8H | X | 25 | 1/4D | X | 77 | 5/8W | TO2277-8G | 210.00 |
| 26 | 1/8H | X | 25 | 1/4D | X | 62 | 5/8W | TO2262-8G | 190.00 |
| 26 | 1/8H | X | 25 | 1/4D | X | 60W | TO2260-8G | 190.00 | |
| 26 | 1/8H | X | 25 | 1/4D | X | 47 | 5/8W | TO2247-8G | 170.00 |
| 26 | 1/8H | X | 19 | 1/4D | X | 77 | 5/8W | TO2177-8G | 178.38 |
| 26 | 1/8H | X | 19 | 1/4D | X | 62 | 5/8W | TO2162-8G | 159.13 |
| 26 | 1/8H | X | 19 | 1/4D | X | 60W | TO2160-8G | 159.13 | |
| 26 | 1/8H | X | 19 | 1/4D | X | 47 | 5/8W | TO2147-8G | 152.50 |

SPC = special order - only available in quantities of 10+

Finishes:**Laminates:**

LW5 - White Oak

LW4 - Teak

~~LW3 - Walnut~~**Enamel:**

P97 - Almond

~~P99 - Black~~

P77 - Brown